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8 IN THE UNITED STATES DISTRICT COURT

9 FOR THE NORTHERN DISTRICT OF CALIFORNIA

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11 GENERAL EMPLOYEES TRUST FUND, et al., No. C 06-6654 CW (MEJ)

12 Plaintiff(s),

13 **NOTICE OF REFERENCE**

14 vs.

15 VICTORY BUILDING MAINTENANCE, INC.,

16 Defendant(s).

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TO ALL PARTIES AND COUNSEL OF RECORD:

The above-captioned case was referred to Magistrate Judge Maria-Elena James to prepare a report and recommendation on Plaintiff's Motion for Default Judgment, which Plaintiff must file within 30 days from the date of the District Court's referral. Accordingly, Plaintiff shall notice the motion for a hearing on any Thursday at 10:00 a.m. in Courtroom B, 15th Floor, 450 Golden Gate Avenue, San Francisco, California. The parties shall comply with Civil Local Rule 7 for all briefing. If Defendant does not file an opposition, Plaintiff shall file detailed proposed findings of fact and conclusions of law, which shall address the factors in *Eitel v. McCool*, 782 F.2d 1470, 1471-72 (9th Cir. 1986).

When filing papers that require the Court to take any action (e.g. motions, meet and confer letters, administrative requests), the parties shall, in addition to filing papers electronically, lodge

1 with chambers a printed copy of the papers by noon of the next court day following the day the
2 papers are filed electronically. These printed copies shall be marked "Chambers Copy" and shall be
3 submitted to the Clerk's Office, in an envelope clearly marked with "Magistrate Judge James," the
4 case number and "E-Filing Chambers Copy." Parties shall not file a paper copy of any document
5 with the Clerk's Office that has already been filed electronically.

6 Plaintiff shall serve this order upon all other parties in this action. Please contact the
7 Courtroom Deputy Clerk, Brenda Tolbert, at (415) 522-4708 with any questions.

8 **IT IS SO ORDERED.**

9
10 Dated: January 18, 2007


11 MARIA-ELENA JAMES
United States Magistrate Judge